



Polycom® WebOffice™ Conferencing Portal

Enterprise conferencing and collaboration
via a single desktop portal



Benefits

Efficient Communications – Presence detection, coupled with the display of user-endpoint device associations, tells you who is online and available to Instant Message with or invite to an online meeting.

Embedded video endpoint functionality – Make or receive IP video calls directly from within the WebOffice UI using a Polycom ViaVideo® camera - or any USB-compliant webcam

Multi-language support – WebOffice is double-byte character enabled, so the application can be easily localized into any language - allowing internationally disparate businesses and workgroups to collaborate easier and more effectively

Microsoft® Windows Messenger Integration – Seamless integration with the client for Microsoft Office Live Communications Server 2003 helps dramatically extend the capabilities of Windows Messenger users to include business-quality multipoint audio and video conferencing

Simplify product demonstrations – Demonstrate applications in real time. Embedded voting/polling allows you to receive instant feedback to ensure that your message is not only delivered, but clearly understood

Total security – WebOffice is an enterprise-based solution that resides on your server - behind your firewall

Attractive ROI – A fully integrated solution you own, eliminating expensive monthly subscriptions and contract lock-ins

Large enterprise deployment – Link up to five (5) disparate WebOffice servers to bring together as many as 50,000 users

Service provider deployment – WebOffice servers can be segmented to support multiple, independent WebOffice environments – each with its own defined set of separate & secure conferencing resources

In today's world, colleagues and workgroups can be spread out across the country – even around the globe.

Easily bring them all together via video, voice and data collaboration with Polycom WebOffice — an easy to use desktop conferencing portal that seamlessly integrates it all within one application.

With fully integrated solutions from Polycom, you can empower enterprise users with desktop portal access to the people, data collaboration and conferencing services they need in order to work effectively... when and where they need them. Access Polycom's WebOffice conferencing portal from work, home, while traveling – anywhere you have access to the internet! It's designed to give office workers, executives, educators, and medical professionals instant access to the collaboration (presentations, document sharing, white-boarding and application sharing), video and voice communications they need - including Instant Messaging, group chat, voting/polling and other tools that help accomplish group based tasks and goals.

Starting and controlling these collaborative sessions is easy, and inviting other team members to participate is only a click away using the integrated enterprise "Buddy List". You can easily transition from a simple IM session to a business quality video or voice conference with full data collaboration capabilities with just a few mouse clicks. Easily change presenters within a session, allowing participants to upload and present their own documents. Even WebOffice users without a camera can participate in conferences in a "view-only" mode.*

Since Polycom WebOffice is an enterprise-based solution - not a subscription-based service - it's cost-effective, with no monthly service fees or contract lock-ins. And, with ownership comes security. The application resides securely on your own server, allowing meetings to be completely isolated from the Internet. Plus, it offers users the ability to regulate access to any given meeting by setting a password, locking the meeting or limiting the number of participants. Reduce costs and increase productivity using integrated conferencing solutions from Polycom – with Polycom WebOffice as your conferencing portal!

Your personal portal to access the power of Polycom unified collaborative communications solutions.

With the greatest breadth and depth of integrated video, voice, and Web solutions, only Polycom delivers the ultimate communications experience. Our market-leading conferencing and collaboration technologies, supported by world-class service, enable people and organizations to maximize their effectiveness and productivity. Add to that the most experience and proven best-practices in the industry, and it's clear why Polycom has become the smart choice for organizations seeking a strategic advantage in a real-time world.

*Webcam support and "view-only" mode both require the use of the downloadable software video CODEC plug-in. To run the video plug-in requires a Windows XP-based Pentium IV 1.5GHz (min.) PC to operate in H.264 mode, or a Windows XP-based Pentium III 1.0GHz or P-4 1.2GHz (min.) PC to operate in H.263 or view-only mode.



Connect. Any Way You Want.

Polycom WebOffice Conferencing Portal

Personal directory access to the people you work with

Simply point-and-click on the names of people you need to communicate or conference with from your "Buddy List" of individuals that you interact with most often. Built-in presence detection not only lets you know who is "available", "away" or currently in a "meeting", but also provides you each person's video conference endpoint capabilities and status. This level of presence awareness allows you to communicate more effectively than ever – whether through Instant Messaging, voice/video conferencing or Web collaboration.

Simplify and personalize online collaboration

The WebOffice portal provides a virtual "lobby" from which guests – even those external to your business or enterprise - can meet with you, initiate a chat session, join a scheduled or ad hoc meeting, leave messages, take or leave contact information, and even drop-off files.

Take collaboration to a whole new level

Enable ad-hoc multi-participant conferences in real-time. WebOffice's firewall friendly architecture allows users to share any applications, documents, Web sites, or presentations for viewing and discussion.

Easily integrate voice and video

From the Conferencing Portal start a Web collaboration session and simply invite participants to join your meeting through an instant message. In conjunction with other Polycom solutions, the office owner may also add voice or point-to-point or multipoint video to the session with one simple click – turning it into a rich media collaboration session!

Secure conferencing

Because Polycom's WebOffice Conferencing Portal resides on your server, it offers advanced application security. You can choose to completely isolate some meetings from the Internet, or block access to particular meetings by setting a password, locking the meeting and limiting the number of participants. Embedded features like SSL encrypted usernames & passwords and variable-length key document encryption help keep sessions secure. In addition, participants joining an voice or video conference via WebOffice can be prompted to enter a unique session-based individual pass-code. Once in the conference, participants' voice and video status is displayed - for example, who is speaking, who is muted..

Take control of costs

You own the software, therefore eliminating monthly subscription service fees. Hold virtual meetings to save valuable time and cut-down on increasingly expensive travel costs. Customers may choose to provide internal support for Polycom WebOffice Conference Portal or utilize external Service Providers for hardware and network resources. Embedded CDR allows easy usage tracking and reporting.

Polycom WebOffice Conferencing Portal Specifications

Client Requirements

Client Hardware Requirements

- Standard Intel® Pentium® III 600 MHz (or higher) PC
- 128 MB RAM

Client Operating Systems

- Windows® 2000 (SP 3 or later), Windows® XP
- Mac® (Web browser-based guest participants only)
- Linux (Web browser-based guest participants only)

Browsers

- IE 4.0 and higher - Windows
- IE 5.2 and higher - Mac
- Netscape® 7.0 and higher - Windows
- Netscape 7.1 and higher - Mac & Linux

Client Network Requirements

- 56kbps minimum (128kbps and higher recommended)

Client Video Requirements

- Polycom ViaVideo II - version 5.0 or later
- Polycom PVX™ - version 6.x or later
- Polycom ViewStation® family:
 - EX/FX - version 5.x or later
- Polycom VSX™ family:
 - VSX 3000, VSX 7000, VSX 7800, VSX 8000 and Polycom V500™ - version 5.0 or later
- USB v1.1 & v2 compliant webcams*

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Server Requirements

Server Hardware Requirements

(Minimum; based on number of licensed users/seats)

- 5 Licenses:
 - Pentium-III 700 MHz, 500 MB RAM and 10 GB hard disk with 512 Kbps network connection
- 25 Licenses:
 - Dual Pentium-III 500 MHz, 1 GB RAM and 40-GB hard disk with 1.0 Mbps network connection
- 100 Licenses:
 - Dual Pentium-4 1.2 GHz, 1 GB RAM and 60-GB hard disk with RAID-0, with 1.0 Mbps network connection
- 250 Licenses:
 - Dual Pentium-4 2.0 GHz, 2 GB of RAM and 100-GB hard disk with RAID-0, with 1.5 Mbps network connection
- 500 or more:
 - Dual Pentium-4 2.0 GHz (minimum), 2 GB of RAM (minimum), 20-GB install disk and a separate RAID-5 type 100-GB data disk, with 1.5 Mbps network connection

Windows Messenger Client Integration Requirements

- Microsoft Windows Messenger 5.0 (or later)
- Windows Messenger users must be registered to a Microsoft Live Communications Server 2003



Server Operating Systems

- Microsoft Windows 2000 Server, Service Pack 3 or later
- Microsoft Windows Server 2003

Server Network Requirements

- LAN connectivity - 100 Mbps
- WAN connectivity - T.1, 1.536 Mbps
- Firewall connectivity - Port 80 (or as specified by System Administrator), HTTP, SOCKS 4, SOCKS 5

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